

AIA CANADA SOCIETY DESIGN AWARDS 2024

AIA Canada Awards of Excellence, Merit, Citation and Honourable Mention AIA Canada Student Award

Submission Mandatory Checklist:

- Images (3-5 .jpg file 3200 pixels wide by 1800 pixels tall and a minimum of 72 dpi. Images should be named to reflect project name, for example 123_Main_Street_1.jpg) One image must be a photograph of the building if constructed, balance can be photos or renderings.
- Site or Location Plan. Same size format as above applies and file name should reflect project name followed by _site

Submission Optional Checklist:

- PDF Project Summary, 20 pages maximum (ex. a marketing package)

Submitter Information

First Name *	
Last Name *	
Company Name *	
Phone # *	
Address *	
Email Address *	
AIA Member Name if Different from Submitter *	
AIA Member # * (N/A for Students)	
Architectural Credits*	Please list all architectural firms that should be credited for public display should this project receive recognition.

Judging Criteria and Release From

<p>Deadline and entry fee Information</p>	<p>The deadline for payment and submissions is 31 October 2024 prior to 15:00 EST</p> <ul style="list-style-type: none"> • All deadlines are strictly observed • Entry fee for AIA Canada Society members is \$250 CAD; (Projects can be in Canada or international for AIA Canada Society Members) • Entry fee for Non-AIA Canada Society members is \$350 CAD (i.e. U.S.A or International Chapter); (Projects must be in Canada for AIA U.S.A. or International Chapter Members) • Entry fees are non-refundable • Entry fee is waived for Student Entries
<p>Project Name *</p>	<p>Please provide the full name of the project. This name will be used in all publication materials should your project be selected.</p>
<p>Judging Criteria and Process</p>	<p>The jury evaluates entries based on how successfully projects have met their individual requirements.</p> <p>More specifically, the jury also evaluates entries relative to the AIA CANADA SOCIETY Framework for Design Excellence. Submitted projects do not have to adhere to all measures but need to address several of them.</p> <p>Submitters are strongly encouraged to consider their submission materials in this context.</p> <p>The jurors review submissions individually, and then convene collectively to discuss submissions and select the recipients of the awards for each category.</p>
<p>Terms and Conditions *</p>	<p>Release Form</p> <p>Information and illustrations for any project receiving an award or chosen for inclusion in any award citation will be taken from the information and materials submitted by the Entrant (“Entrant”). There may be no further communication with the Entrant prior to the announcement of an award. Accuracy, therefore, is essential.</p> <p>BY MAKING A SUBMISSION, THE ENTRANT AGREES THAT THE INFORMATION CONTAINED IN THE ENTRANT’S CONCEALED IDENTIFICATION APPLICATION FORM AND ANY OTHER INFORMATION OR MATERIALS SUBMITTED BY THE ENTRANT ARE COMPLETE AND ACCURATE. THE ENTRANT FURTHER AGREES TO INDEMNIFY AND HOLD HARMLESS The AIA Canada Society (“AIA Canada”), FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF THE USE OF ANY INFORMATION OR OTHER MATERIALS SUPPLIED BY THE ENTRANT. ALL ERRORS OR OMISSIONS ARE THE SOLE RESPONSIBILITY OF THE ENTRANT.</p> <p>The entrant further certifies that the Entrant has obtained all permissions necessary to permit AIA Canada Society to publish, without financial or other obligation, any information, photograph or other materials submitted by the Entrant, including any permissions required from any individual, architect, contractor, owner or photographer, and such grant will include the necessary permissions to include for purposes of any announcements for this awards program. The Entrant certifies that the AIA Canada Society is authorized to use all such materials as it may deem appropriate in connection with this awards program, including publicizing the program itself and 3rd party publications announcing the winners.</p>

Terms and Conditions Cont'd *	By signing my name on the last page of this application and checking the box below, I acknowledge that I have read and agree to the above terms and conditions. <input type="checkbox"/> I Agree
All Firms Approval*	The Entrant and all architecture firms involved in the project agree that the information and/or materials being submitted are complete and accurate. Please list your firm (students list school) name as the submitting architect associated with this project and respond to the statements below. Your Firm/School:
All Firms Approval Cont'd*	I acknowledge adherence to the terms of this Policy: _____
Architecture Firm Name #2 *	
Contact Person #2 *	Full Name <hr/> Email <hr/>
Add another firm? *	Yes (add another page to document additional firms) No

Collaborative Acknowledgements & Client Authorization

	<p>It is the policy of the American Institute of Architects to promote and recognize high levels of collaboration between all members of the design team. (It is the policy of the AIA CANADA SOCIETY to list <u>only firm names, not individuals.</u>)</p> <p>The submitting architect must accurately and completely list all other parties including, but not limited to, Engineers, Interior Designers, Landscape Architects, Planners, and Programmers who were part of the project team, as well as the developer and Client/Owner (which may be an individual).</p>
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Client/Owner Name * (Students, leave blank if not applicable)	
Confidential? *	Would the client/owner like to remain anonymous? <input type="checkbox"/> No, the client/owner information may be used. <input type="checkbox"/> Yes, for the client/owner information is CONFIDENTIAL – NOT FOR PUBLICATION.
Client Authorization	Client authorization must be received by AIA CANADA SOCIETY to avoid disqualification. A separate email will be sent to your client in order to receive approval to enter this project into the AIA CANADA SOCIETY Architecture Award.
Client/Owner Phone # *	
Client/Owner Address *	Street Address
	Line 2
	City
	Country
	State / Province
Zip / Postal Code	

<p>Project Team and Credits</p>	<p>List all Architects, Engineers, Interior Designers, Landscape Architects, etc. who were part of the project team in the order of your preference. <u>Please note that should this project be selected, all information that has been provided will be published and printed on our website and other publications. Changes and additions to names, firms, associates, etc. after the official announcement on any digital and print media are not guaranteed.</u></p> <p>Format as 'Type of Service: Firm Name' for example:</p> <p>Associate Architect: Firm Name Consultant: Firm Name; Firm Name Engineer - Civil: Firm Name Engineer – M&E: Firm Name Engineer - Structural: Firm Name; Firm Name General Contractor: Firm Name Landscape Architect: Firm Name</p>	
	<p>Type of Service</p>	<p>Firm Name</p>

Copyright Information

<p>Greater Rights</p>	<p>For good and valuable consideration, the exchange of which is hereby acknowledged, I grant The American Institute of Architects Canada Chapter ('AIA Canada Society') a non-exclusive license to use my copyrighted Work, including any text, brochures, drawings, photographs, graphics, plans, slides, books, transparencies or other copyrightable material, (the "Work") identified on this form and submitted in connection with this submission as follows.</p> <p>This license shall permit limited rights to use, reproduce, crop or resize, publicly display, distribute and transmit worldwide the Work during the full term of the copyright in all media, now known or hereafter devised, including the internet, without payment of any royalty or license fee, as follows:</p> <ul style="list-style-type: none"> • in connection with the announcement of any awards under the awards program and the promotion of the awards program itself.
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<p>Greater Rights Continued</p>	<ul style="list-style-type: none"> In connection with efforts to educate architects through the AIA CANADA SOCIETY'S's slide rental program and any similar programs in different media, in which AIA Canada Society members, only, have access to view the Work; provided, however, that AIA Canada Society shall implement reasonable technological measures to ensure that access is limited to AIA Canada Society members, shall provide written notice accompanying each access to the Work specifying the conditions under which the Works may be used and that any other use requires additional permissions from me, and shall provide the written contact information supplied below so that the AIA Canada Society member can contact me for permission for further use. <p>This license applies when the entrant has not secured greater rights to copyrighted material by a license or other agreement. If the entrant has previously secured greater rights to the copyrighted material, please select 'Entrant has secured greater rights to copyrighted material' below.</p> <p><input type="checkbox"/> Entrant has NOT secured greater rights to copyrighted material and understands that all work on this submission should cease until they have secured these rights.</p> <p><input type="checkbox"/> Entrant has secured greater rights to copyrighted material.</p>
<p>Copyrighted Work *</p>	<p>List Copyrighted work (e.g. text, brochures, drawings, photographs, graphics, plans, slides, books, transparencies, or other copyrightable material) including copyright owner information. Type 'none' if this does not apply to your submission.</p>
<p>Permissions and Indemnification *</p>	<p>By submitting this Copyright Permission Form for textual and visual Works, I represent that I have obtained all permissions that I believe are not necessary to grant the limited rights granted by this Form and that the use or reproduction of the Work by AIA Canada Society as permitted by this Permission Form shall not, to the best of my knowledge, information and belief, infringe or violate any other person's copyrights.</p> <p>I AGREE TO INDEMNIFY AND HOLD HARMLESS THE AIA CANADA SOCIETY FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF ANY BREACH OF THESE REPRESENTATIONS. AIA CANADA SOCIETY AGREES TO INDEMNIFY ME AND HOLD ME HARMLESS FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF ITS USE OF THE WORK.</p> <p>By entering your name on the signature line on the last page, you acknowledge all the information above is correct.</p>

Image Submission Format

Images MUST be in the size noted below in either landscape or portrait format. Any images deviating from sizes noted will NOT be accepted. Image #1 will be used for announcements.

Announcement Image #1 *	Should your project be selected as a recipient please provide a minimum of three to a maximum of five images from your submission to be used for the announcement and upload below as a .jpg file 3200 pixels wide by 1800 pixels tall and a minimum of 72 dpi . Images should be named to reflect project name, for example 123_Main_Street_1.jpg. Photos that do not meet this requirement will not be displayed.	
	File Name	
	Image Credit	
	Caption	
Supporting Image #2 *	Photos that do not meet the above requirements will not be displayed.	
	File Name	
	Image Credit	
	Caption	
Supporting Image #3 *	Photos that do not meet the above requirements will not be displayed.	
	File Name	
	Image Credit	
	Caption	
Supporting Image #4	Photos that do not meet the above requirements will not be displayed.	
	File Name	
	Image Credit	
	Caption	
Supporting Image #5	Photos that do not meet the above requirements will not be displayed.	
	File Name	
	Image Credit	
	Caption	
Project Video (Optional)		
	File Name	
	Video Credit	
	Caption	

Project Information

Project Address *	Street Address	
	Line 2	
	City	
	Country	
	State / Province	
Zip / Postal Code		
Project Area	What is the gross conditioned floor area of the project?	
Site Area	What is the area of the project site if applicable?	
Project Use/Type		
Program		
Year of Design		
Year of Completion		
Building Height		
No. of Floors		

<p>Project Summary Max 200 Words</p>	
<p>Community Engaged Design Description (if applicable) Max 200 Words</p>	
<p>Ready to Submit *</p>	<p><input type="checkbox"/> I understand that by checking this box, that should this project be selected, all information that has been provided will be published and printed on our website and other publications. Changes and additions to names, firms, associates, etc., after the official announcement on any digital and print media are not guaranteed.</p> <p><input type="checkbox"/> I verify all the information associated with this entry is accurate and am ready to submit.</p> <p><input type="checkbox"/> I understand once the submission is completed no further edits may be made and there are no refunds.</p> <p>Signature of Submitter: _____ Date: _____</p>